



**City of Los Angeles Department of Cultural Affairs
Community Arts Division
William Grant Still Arts Center**

**JOB OPPORTUNITY NOTICE
ART INSTRUCTOR (PART-TIME)**

Notice Open Date: Thursday, April 16, 2026

Employer: City of Los Angeles

Department: Department of Cultural Affairs (DCA)

Division/Section: Community Arts Division – William Grant Still Arts Center

Program: Woodwind / Brass

Job Location: 2520 South West View Street, Los Angeles, CA 90016

Hourly Pay Rate: \$36.69

Classification / Code: Art Instructor / 2433

Weekly Schedule: TBD within the schedule of Monday – Friday. Possible weekends.

Type: Part-Time / 1070 (as-needed, up to 20 hours per week, up to 1000 hours per year)

DEADLINE TO APPLY: Thursday, April 30, 2026

PROGRAM OVERVIEW

The Department of Cultural Affairs (DCA) Community Arts Division is looking to hiring a part time Art Instructor for the William Grant Still Arts Center (WGSAC). WGSAC is creating a pool of applicants for a potential temporary part-time teaching position, in Woodwind/Brass. Currently our classes are in person with some virtual. In addition to these classes, the WGSAC also offers video tutorials on a variety of classes.

Program instructors will play a vital role in reinforcing the art center's culture and expectations through modeling and demonstrations, keeping students actively engaged through hands-on learning, student supervision and by creating a safe learning environment that supports positive peer relationships. As we move into a new era of learning, we are given the opportunity and challenge of designing new ways to deliver arts programs. We know that each community will have different needs, WGSAC strives to deliver programming that embodies our values of Art, Equity, Innovation, and Community.

WGSAC is the only site offering free and low-cost services in the south west region of Los Angeles. We have a successful history since 1977, directly serving with relevant and impactful community arts. This work, and our community's response, confirms the continued need for museum and art education opportunities.

Our center, in West Adams, has high volumes of houseless individuals and people with income instability. For years we have partnered with our neighbors, neighborhood organizations, and our council district office to serve our neighbors who are living on the street, in vehicles or in short term housing. Our classes are accessible, open to all. During food distributions or other service

days, we have provided outdoor classes for people waiting for services. Our center has become the one safe and stable neutral space in our community. We have organized clean up days and partnered with corporate entities to host giveaways of toys, backpacks, art supplies and instruments. This work supports the overall quality of life, emotional wellness and aligns with the goals of the Mayor and City of Los Angeles.

We know that each community will have different needs, WGSAC strives to deliver programming that embodies our values of Art, Equity, Innovation, and Community.

DUTIES AND RESPONSIBILITIES

- Play and have experience teaching Clarinet, Recorder, Trumpet and Saxophone
- Be well-versed in Woodwind / Brass
- Create curriculum independently and scaffold as needed.
- Implement technology into your curriculum.
- Communicate effectively with WGSAC staff, in particular staff coordinating education and the center director. An understanding that students of all backgrounds and abilities are welcome and accommodated.
- Foster an environment of learning for a whole class while also tending to individual needs of students

DESIRED QUALIFICATIONS

- Outstanding organizational, oral, and written communication skills
- A meticulous approach to individual and team-oriented work, punctuality, and a strong attention to detail for completing assignments from start to finish
- Professional, creative, outgoing, and fun. Must love and have experience working with a wide age range including seniors, young children and teenagers.
- Strong interpersonal skills and a dedication to work well with everyone in a fast-paced work environment
- Flexibility in meeting shifting priorities with proven ability to simultaneously work on several projects and successfully meet multiple deadlines
- Knowledge in digital platforms to teach movement
- Knowledge and experience with music composition and charting
- Knowledge and experience with social media and websites
- Interest in contemporary art/music and public programming in Los Angeles
- Highly proficient in Adobe Creative Suite

MINIMUM REQUIREMENTS

- A bachelor's degree from an accredited four-year college or university with a major in Arts, Cultural Studies, Art History, Art Administration, or a closely related field; OR
- An associate of arts degree from an accredited two-year college with a major in Arts, Cultural Studies, Art History, Art Administration, or a closely related field, including completion of 9 semester units or 14 quarter units in the fields listed; AND
- Two (2) years of paid experience within the last ten years teaching or coordinating programs at an arts institution, non-profit arts organization, or museum; or an equivalent combination of education and experience.

CONDITIONS OF EMPLOYMENT

The job will be performed in-person at William Grant Still Arts Center, located at 2520 South West View Street Los Angeles, CA 90016. The days to be asked to work are to be determined. This

position must be able to lift, pull and push 20 to 25 pounds and be able to conduct a variety of work assignments with various deadlines. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Part-time positions accrue “Sick Days” from the date of hire and “Compensated Paid-Time-Off” (CPTO) after six (6) months in the position. Candidates must have a valid California Driver’s License. Candidates may be requested to disclose all sources of employment to mitigate risks of conflict of interest.

HOW TO APPLY

All interested applicants must submit the following three (3) documents as a single PDF file via email to ami.motevalli@lacity.org with “Part-time Art Instructor Woodwind/Brass – WGSAC” as the subject line. The deadline to apply is **Thursday, April 30, 2026**.

- Cover Letter
- Resume
- Completed [City of Los Angeles Application for Employment](#)

METHOD TO EVALUATE CANDIDATES

Final selection will be based on interviews with eligible candidates pending a review of applications received based on a set of criteria related to skills, knowledge, abilities and personal qualifications for the position. Interviewers may also contact present and former supervisors, as well as review City Personnel files (if applicable) as part of a candidate’s evaluation. All candidates will be notified regarding the final results of the selection process. We are unable to respond to phone calls regarding the status of applications and the recruiting process.