City of Los Angeles Department of Cultural Affairs
Performing Arts Division
Performing Arts Centers

JOB OPPORTUNITY NOTICE
THEATER TECHNICIAN (PART-TIME)

Notice Open Date: Friday, October 30, 2026
Employer: City of Los Angeles
Department: Department of Cultural Affairs (DCA)
Division/Section: Performing Arts Division
Program: Stagehands, Lighting & Electrics, and Audio & Broadcast
Job Locations: Performing Arts Centers listed below:
Barnsdall Gallery Theatre, 4800 Hollywood Blvd, Los Angeles, CA 90027
Lankershim Arts Center, 5108 Lankershim Blvd, Los Angeles, CA 91601
Madrid Theatre, 21622 Sherman Way, Canoga Park, CA 91303
Taxco Theatre, 7242 Owensmouth Ave, Canoga Park, CA 91303
Vision Theatre Performing Arts Center, 3341 W 43rd Pl, Los Angeles, CA 90008
Warner Grand Theatre, 478 W 6th St, San Pedro, CA 90731
Classification / Code: Theater Technician A, B, & C **/** 0710 - A, B & C
Hourly Pay Rate: Theater Tech A - $26.00, Theater Tech B - $26.70, Theater Tech C - $27.42
Type: Part-Time / As-needed (up to 20 hours per week, not to exceed 1,000 hours in a 12-month period)

DEADLINE TO APPLY: Friday, November 13, 2026

PROGRAM OVERVIEW
The Performing Arts Division of the City of LA Department of Cultural Affairs is seeking to hire several part-time (approximately 16-20 hours per week) Theatre Technicians skilled in one or more of the following production areas:

- Stagehands (Stage Manager, Deck Crew, Carpentry, Rigging/Flys Operators) - 6 openings
- Lighting & Electrics (Master Electrician, Light Board Operator, Lighting Technician) - 6 openings
- Audio and Broadcast (Engineer, Sound Board Operator, Audio, Video Technicians) - 6 openings

Theatre Technicians report to the venue's Technical Director who reports to the venue's Manager or Art Center Director. Shift assignments are announced through an online scheduling program; as shifts are posted, technicians with suitable skills may sign up for these shifts, which are approved by the Technical Director, Venue Manager or Art Center Director.

Technicians may not always be needed at any one specific Performing Arts Center, and may work at several Performing Arts Centers and/or public festivals and special events programming around the City (see a full list of DCA's Performing Arts centers at culturela.org).

JOB DESCRIPTION

Stagehands, Stage Managers and Fly Line Operators (6 openings)

- Sets, moves, tracks, and strikes scenery, props, furniture, and other stage elements.
- Executes scene changes and backstage cues safely and efficiently.
- Maintains clear and organized wings, backstage areas, crossover spaces, and stage decks.

- Assists performers and production personnel with backstage needs as assigned.
- Assembles, installs, repairs, modifies, and strikes scenic elements and stage equipment.
- Uses appropriate hand and power tools for theatrical scenic work.
- Inspects scenic elements and hardware for stability, damage, and safe operation.
- Assists with installation and removal of staging, platforms, masking, and other production elements.
- Additional Fly Line responsibilities may include: Operating theatrical fly and rigging systems when trained and authorized; executing fly cues for scenery, curtains, masking, and other suspended production elements; inspecting lines, hardware, battens, and related equipment before operation; and maintaining safe operating practices around fly systems and suspended equipment.
- Additional Stage Management responsibilities may include: Responding to production changes and communicating adjustments to appropriate crew members, as well as organizing rehearsals; overseeing production schedules; maintaining master prompt records; facilitating communication across design teams, and calling verbal cues for lighting, audio, and scenic transitions throughout performances.

Lighting & Electrics Technicians (6 openings)

- Oversees safe electrical distribution and proper installation of theatrical lighting equipment.
- Troubleshoots lighting control, power, data, fixture, and electrical distribution issues.
- Conducts lighting system checks and identifies equipment requiring repair or replacement.
- Programs and operates theatrical lighting consoles for rehearsals, performances, events, and rentals.
- Executes lighting cues according to stage management calls, cue sheets, or the established run-of-show.
- Conducts pre-show lighting checks and verifies that programmed cues and fixtures are functioning correctly.
- Makes approved adjustments to cues and programming as production needs change.
- Hangs, circuits, cables, addresses, focuses, tests, and strikes theatrical lighting fixtures.
- Installs accessories, safety cables, data connections, and related lighting equipment.
- Assists with troubleshooting fixtures, cables, control signals, and electrical connections.
- Maintains and organizes lighting equipment, cables, accessories, and work areas.

Audio and Broadcast Video Technicians (6 openings)

- Establishes signal flow, microphone placement, speaker configuration, monitoring, processing, and system routing.
- Conducts sound checks and balances audio levels for performers, musicians, presentations, and playback.
- Troubleshoots complex audio, wireless, routing, and system issues.
- Programs and operates digital or analog mixing consoles during rehearsals, performances, events, and rentals.
- Mixes microphones, instruments, playback, and other audio sources to maintain clear and balanced sound.
- Executes audio and playback cues according to stage management calls, cue sheets, or the run-of-show.
- Monitors sound levels and makes appropriate adjustments throughout the production.
- Sets up, positions, connects, tests, and strikes microphones, speakers, monitors, cables, playback systems, and related audio equipment.
- Sets up and manages wired and wireless microphone systems, including fitting wireless equipment on performers when required.
- Conducts line checks and assists with sound checks and troubleshooting.
- Assists with intercom, headset, backstage monitoring, and production communication systems.
- Maintains organized and safely secured audio cable runs and equipment.
- Operate video switchers, broadcast consoles, audio mixers, playback systems, and related equipment for live and pre-recorded productions.
- Monitor video and audio feeds, signal levels, image quality, and sound clarity to maintain

consistent broadcast standards.
- Coordinate with directors, producers, talent, and production staff to execute cues, transitions, graphics, recorded content, and other program elements according to the run of the show.
- Maintain accurate program logs, equipment readings, and required broadcast documentation, including FCC compliance records when applicable.
- Identify and troubleshoot video, audio, playback, and signal issues during productions and escalate major technical problems as needed.
- Demonstrate strong technical proficiency, attention to detail, communication skills, and the ability to multitask under pressure and work flexible hours, including evenings, weekends, and holidays.

DESIRED QUALIFICATIONS
Competitive applicants will possess the following qualifications:
- A positive attitude and capacity to thrive in a small team environment within a large city;
- Ability to manage interpersonal communications;
- Curiosity and willingness to engage with colleagues and visiting artists;
- Knowledge of LA's neighborhood cultural distinctions and appreciation for multiple forms of performing arts practice (theatre, dance, and music);
- Respect for the many diverse communities of the City of Los Angeles;
- Adaptability when faced with unexpected production challenges or difficult personalities;
- Ability to listen to performing arts makers of all skill levels, and translate their ideas into performances and events;
- Skill in speaking diplomatically with community/volunteer artists and groups as well as sophisticated and high-profile professionals from the performing arts;
- Emotional intelligence to identify potentially negative issues that must be referred to the Technical Director, Venue Manager or Art Center Director; and
- Familiarity with the Los Angeles performing arts scene is a plus.

MINIMUM REQUIREMENTS
This appointment opportunity is open to **all individuals** who meet the following criteria:

One year of full-time paid experience in one or more of the following:

a) installing theatrical lighting
b) operating and maintaining theatrical lighting
c) installing set pieces
d) operating video, audio and sound equipment for various performances and events

Theatre Technicians will be called upon to deal with a wide range of technical issues, and must possess a working knowledge of techniques, methods and procedures in one or more disciplines including theatre, dance, and music productions including stage, set, sound and lighting design and implementation. Additionally, experience in stage management, automated lighting systems, stage carpentry, and appropriate safety precautions and procedures is desired. Depending on the needs of the specific work area, Theatre Technicians' relevant skills should include one or more of the following: carpentry and stagecraft (sets and props, stage crew and flys operation [rigging])**,** painting (sets and props)**,** lighting (programming and rigging)**,** theatrical sound design and operation**,** technical effects (including pyrotechnics, video, digital and 35mm projection)**,** and electrical engineering**.**

CONDITIONS OF EMPLOYMENT
The job will be performed in-person at various performing arts centers throughout the City of Los Angeles (listed above). This position must be able to lift, pull and push 30 pounds and occasionally up to 75 pounds. Be able to conduct a variety of work assignments with various deadlines. Part-time positions accrue "Sick Days" from the date of hire and "Compensated Paid-Time-Off" (CPTO) after six (6) months in the position. The position does <u>not</u> include health benefits. Candidates must have a valid California Driver's License (Class C license preferred). Candidates may be requested to disclose all sources of employment to mitigate risks of conflict of interest.

HOW TO APPLY

Interested candidates must submit a resume and completed City of Los Angeles Application for Employment. All documents must be emailed as a single PDF file to Julia.chavez@lacity.org with **"Theatre Technician (Stagehand, Lighting or Audio – [Applicant Name]"** as the subject line. The deadline to apply is **11:59pm on Friday, November 13, 2026**.

METHOD TO EVALUATE CANDIDATES

Final selection will be based on online interviews with eligible candidates pending a review of applications received based on a set of criteria related to skills, knowledge, abilities and personal qualifications for the position. Interviewers may also contact present and former supervisors, as well as review City Personnel files (if applicable) as part of a candidate's evaluation. All candidates will be notified regarding the final results of the selection process. We are unable to respond to phone calls regarding the status of applications and the recruiting process.